

POUL STABELL

Video Production

1115 7th Street

Novato, CA 94945

Tel: 415-479-8080

Email: poul@poulstabell.com

Wedding Date

PLEASE PRINT ALL INFORMATION CLEARLY

BRIDE

WEDDING COORDINATOR

GROOM

COORDINATOR TEL

HOME TEL

PHOTOGRAPHER

CELL TEL

PHOTOGRAPHER TEL

CURRENT ADDRESS FOR BRIDE/GROOM

DJ OR BAND

DJ OR BAND TEL

ADDRESS FOR BRIDE/GROOM
AFTER WEDDING

REFERRED BY

EMAIL ADDRESS FOR BRIDE/GROOM

CEREMONY

NAME OF SITE

STREET ADDRESS (including cross streets)

CHURCH CONTACT NAME AND TEL

LENGTH OF CEREMONY (please be exact)

CEREMONY START TIME

VIDEOGRAPHER'S START TIME

Note: Videographer's start time is one hour before ceremony.

RECEPTION

NAME OF SITE

STREET ADDRESS (including cross streets)

RECEPTION CONTACT NAME AND TEL

RECEPTION START TIME

LENGTH OF RECEPTION

VIDEOGRAPHER'S DEPARTURE TIME

PAYMENT SCHEDULE:

Due Upon Booking	\$	500
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50% of the remaining balance due 30 <i>DAYS BEFORE</i> Wedding Date	\$	
Final 50% of the balance <i>DUE ON</i> Wedding Day	\$	

BASIC	\$	1,350
<i>4 hours of coverage</i>		
<i>1 manned camera at ceremony and reception</i>		
<i>2 DVDs (without chapter stops)</i>		
<i>1 Edited DV Master (2 DV tapes)</i>		

DELUXE	\$	1,850
<i>5 hours of coverage</i>		
<i>2 manned cameras at ceremony</i>		
<i>1 manned camera at reception</i>		
<i>Black & White Highlights of the Day (1 song)</i>		
<i>Wedding Party Credit (The Cast)</i>		
<i>4 DVDs (without Chapter Stops)</i>		
<i>1 Edited DV Master (2 DV tapes)</i>		

GRAND	\$	2,450
<i>6 hours of coverage</i>		
<i>2 manned cameras at ceremony</i>		
<i>2 manned cameras at reception</i>		
<i>Photo Montage (25 pictures - 1 song)</i>		
<i>Black & White Highlights of the Day (2 songs)</i>		
<i>Wedding Party Credit (The Cast)</i>		
<i>Attend Researsal</i>		
<i>6 DVDs with 12 chapter stops</i>		
<i>1 Edited DV Master (3 DV tapes)</i>		

BRIDE'S CHOICE	\$	3,650
<i>9 hours of coverage</i>		
<i>2 manned cameras at ceremony</i>		
<i>1 unmanned camera at ceremony</i>		
<i>2 manned cameras at reception</i>		
<i>Photo Montage (25 pictures - 1 song)</i>		
<i>Black & White Highlights of the Day (3 songs)</i>		
<i>Wedding Party Credit (The Cast)</i>		
<i>8 DVDs with 12 Chapter Stops</i>		
<i>1 Edited DV Master (3 DV tapes)</i>		
<i>4 hours coverage of Researshal & Rehearsal Dinner</i>		
<i>3 DVDs of the Rehearsal Dinner</i>		
<i>1 Edited DV Master / Rehearsal Dinner (1 DV tape)</i>		

Overtime per hour per Videographer (extensive editing included)	(\$150)	\$
Photo Montage (25 pictures - 1 song)	(\$200)	\$
Black & White Highlights of the Day (1 song)	(\$200)	\$
Wedding Party Credit (The Cast)	(\$100)	\$
Videotape Rehearsal & Rehearsal Dinner	(\$600)	\$
DVDs with 12 Chapter Stops (incl. 3 DVDs)	\$150	\$
The Director's Cut	(\$950)	\$
Extra Manned Camera at Ceremony OR Reception with extensive editing	(\$400)	\$
Extra Un-Manned Camera at Ceremony OR Reception with extensive editing	(\$200)	\$
Travel per hour/per videographer (outside the Bay Area)	(\$50)	\$
Extra per copy DVDs, Mini DVs, VHS-PAL-SECAM	(\$25)	\$
Total		\$
Less Deposits		\$
Less Payments		\$
Final Payment Due on Wedding Day		\$

TERMS:

Upon receipt of your deposit and your signature below, Poul Stabell Video Production ("Studio") reserves the time and date agreed upon, and will not make other reservations for this date. For this reason, deposit cannot be refunded if the event is cancelled, or the date is changed to one for which we are already booked.

The Studio will provide the Videographer(s) to cover the event listed in the previous page for up to the agreed upon length of time. Time starts upon arrival at first site, continuing on, that will include travel to other sites (i.e. photo shoot locations and reception). Additional time requested shall be billed as overtime, at the rate listed on the price list.

It is the responsibility of the Bride and Groom ("Client") who have signed below to secure permission from the church, synagogue, or other officials to videotape the ceremony or event. The deposit is non-refundable if such officials prevent videotaping.

The Studio will abide with the rules of the church or synagogue regarding camera placement at the ceremony. Permission of the officials is required before the camera(s) are set-up. Client has to understand that both quality and quantity of coverage will depend upon how much freedom or restrictions the Studio will encounter (i.e. movements, lights, etc.).

The Studio will not be responsible for footage not covered or not covered properly due to:

- Impromptu or Special Events that the Studio was not informed of; the Studio did not have enough time to prepare for; or for such events that occurred while we were occupied covering a scheduled event.
- Interruptions, obstructions caused by people who are not associated with the Studio.
- Any situation that would risk the safety of both or either the Videographer or Equipment.

The Studio reserves the right to use the originals and/or reproduction for display or publication. The Studio will take utmost care to produce a tape of outstanding quality. However, the studio will not be responsible for circumstances beyond our control, including but not limited to power failure, equipment malfunction, and defective brand new tapes. If taping is prevented due to such occurrences, the deposit will be refunded. The Studio makes no guarantees, either expressed or implied, in regard to aesthetic qualities of the completed videotape.

The Studio staff (Videographer(s) and Assistant(s)) shall be allowed to a meal break and said meal shall be provided by the Client in the same location where the event is being held. This allows Studio to quickly act in response to any impromptu/unscheduled event.

The Client understands that the Studio has complete control of all editing. If something happened at the event which the Client expressly does or does not want to appear on the fully-edited, finished videotape, the Client must so instruct the Studio (in writing) before editing begins. Any mistake(s) by the Studio will be corrected at our expense. Any change(s) after approval of edited preview DVD, so desired by the Client will be billed at the rate of \$75.00 per hour, plus the cost of any additional tapes, DVDs needed.

Read, Understood and Accepted by (Client (s)) _____

Date: _____